

CITY OF WINTERVILLE  
 125 NORTH CHURCH STREET – PO BOX 306  
 WINTERVILLE, GA 30683  
 PHONE: 706-742-8600 - FAX: 706-742-5476  
 Email: [CityHall@CityofWinterville.com](mailto:CityHall@CityofWinterville.com)

APPLICATION FOR USE OF FACILITY/STRUCTURE

\_\_\_\_\_ SMALL PAVILION #2 (Has power & ceiling fans, next to public restrooms.)  
 \_\_\_\_\_ SMALL PAVILION #3 (In Natural Area next to Boy Scout Building, no power, no water, public restrooms are located near regular playground.)

Dates(s) \_\_\_\_\_ Time(s) \_\_\_\_\_

Applicant: \_\_\_\_\_ Phone# \_\_\_\_\_

Address \_\_\_\_\_

Activity \_\_\_\_\_ Email Address: \_\_\_\_\_

Rental Fee \$50.00      \$25.00 REFUNDABLE DEPOSIT

The City of Winterville agrees to allow the above-named Renting Party to use the above-named Facility/Structure with the understanding by both parties of the following:

1. **Renter agrees to pay all applicable fees and deposits as set forth above. Renter understands that all fees must be paid in full at time of reservation.**
2. Renter agrees to prohibit the conduct of illegal activities on the rented premises during the period of this agreement. Renter further agrees to maintain orderly conduct and promote proper and lawful use of the facility/property and abide by applicable Ordinances as set forth by the government of the City of Winterville. Failure on behalf of the Renter to abide by the laws of the State of Georgia and the Ordinances of the City of Winterville may result in this Agreement being voided immediately and the Renter being required to leave the premises upon immediate notice by the City of Winterville.
3. The Renter agrees to pay for all repairs resulting from any damage to the premises during this agreement period.
4. **The Renter agrees to return the Facility and surroundings to the state of cleanliness and order as when first occupied by the Renter. PLEASE PUT ALL PICNIC TABLES BACK IN THEIR PROPER PLACE. This includes bagging and disposal of your trash and removal of all decorations, signs, etc. (Nothing may be attached to City or County property.) Turn off all lights and fans. TRASH DISPOSAL IS AVAILABLE AT THE LARGE YELLOW BUILDING ACROSS THE STREET AT THE PUBLIC WORKS/FIRE DEPARTMENT DUMPSTER. Please don't utilize the cans in the park for your party's trash. MAP ATTACHED.**
5. Renter agrees to indemnify, protect and hold harmless the City of Winterville, its officers, officials, employees, agents and servants from any and all claims, demands actions, suits, damages, loss and expense of whatever kind of nature to any person or to any property arising out of or in connection with the Agreement herein for the utilization of aid facility and to pay for any costs associated with the above resulting from the use of the Facility by the Renter.
6. No alcoholic beverages are allowed on the premises of the City of Winterville.
7. No open fires/grills will be permitted in any structure (with the exception of BBQ) or within 15ft.
8. No tobacco products are allowed in any city building.
9. Amplified music and sound will be permitted to be used in the pavilion in strict adherence to the Winterville city ordinance(s) referencing the decibel level and/or distance wherein such amplified sound or music may be heard. In addition, said amplifications may not begin prior to twelve (12) Noon on Sunday and prior to 9 AM any other week day and end no later than 8 PM. Violation of this provision will call for the forfeiture of any money deposits and such fines as may be imposed should police deem a citation is warranted.
10. Reservations may be canceled by noon 7 days prior to rental date without penalty.
11. **Renter agrees to vacate premises by agreed time. (Pavilion 8:00 p.m.-Dusk)**
12. **Renters may not enter premises prior to agreed rental period to avoid risk of deposit forfeiture.**

*I have read, understood and agree to the terms and conditions set forth above. Failure to observe all rules stated above may jeopardize refund of deposit.*

Signature of Renting Party \_\_\_\_\_ Date \_\_\_\_\_  
 .....  
 OFFICE USE ONLY

Rental Paid \_\_\_\_\_ Check \_\_\_\_\_ Cash \_\_\_\_\_ Debit/Credit \_\_\_\_\_ Receipt # \_\_\_\_\_ By \_\_\_\_\_

Deposit \_\_\_\_\_ Deposit Refunded \_\_\_\_\_ Deposit Withheld \_\_\_\_\_ Rev.1/16/2024

Thank you for renting the Winterville Small Pavilion.

We do our best to have everything clean and ready for your arrival, but unfortunately there are times between our clean up and your rental that the Public uses the facilities and doesn't leave them as clean as we would have it when ready for your party.

We can't be responsible for how it is left prior to your event so please keep in mind the trash cans can be full if another party uses the facility.

We are happy to supply you with some extra trash bags, prior to your event, if you stop by City Hall during regular business hours Monday – Friday 9 am – 5 pm (Closed 12 -1).

If someone leaves behind a mess, please take pictures and let us know if possible, so we don't charge you for their mess. Pictures can be emailed to [cityhall@cityofwinterville.com](mailto:cityhall@cityofwinterville.com)

Below is a map showing the location of the trash dumpster at the Fire Department/Public Works Building. Please use this dumpster for your party trash and not leave any trash or decorations behind.

