

Winterville Historical Preservation Commission

February 19, 2019

Winterville Community Center, 6pm

MEETING MINUTES

Kim called the meeting to order at 6:05 pm.

Members present: Kim Burch, Charley Burch, Jim Tucker, Nancy Tucker, Aaron Watwood

Members excused absence: Jonathan Frye

Guests present: Jordan Shoemaker, Michelle Vetter, Marketing Manager

Old Business

Jim motioned that we approve the minutes and Charley seconded it. All voted yes.

The latest version of the Bylaws is not complete and is at the attorney's office, David Ellison. We should have them by the March meeting. The final version will be Emailed to Wendy Bond, City Court Clerk and Joann Snow, Director of the Winterville Community Center to post and record.

Dr. Nesbit's student should complete the final mapping before the next meeting. He will forward it to us.

Administration staff can approve a list of repair and remodeling items. They are listed in the amended Bylaws. The city is hiring new staff. We will train the appropriate staff for the approval process.

We are looking at Guidelines for processing an application for a certificate of appropriateness that is used in Lexington, Georgia.

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We discussed having a Dump Truck Saturday to promote community awareness, education and good will.

Aaron will Email Athens Printing Company about the HPC signs. We also discussed having permanent Historic District signs for the city. Aaron also notified the Athens Area Real Estate Board that Winterville has an HPC and is considered a Historic District now.

Kim has no update on the Wm Strong property. She will go to the ACC tax assessor's office to look it up. We discussed having a Center Baptist Church Cemetery Historic sign placed on the property and have Winterville up keep the property.

New Business

Jordan let us know that when we have a public hearing we must post notification in at least 3 places. We will post the notice on the list serve, the city Web site, the newspaper and at City Hall. When we have a property under process for a COA, we will need to put a yard sign in the applicant's yard and direct mail their neighbors. It was reemphasized that we Email the minutes and agenda for the next meeting to the web site and the list serve along with a copy to City Hall.

The Georgia Department of Community Affairs had additional money in their budget this year, so Dodd Ferrell is writing a request letter to use the funds for Jordan Shoemaker to assist us in developing our Design Guidelines. The Guidelines process will move forward more quickly with this assistance. For our acceptance to the State and Federal Historic Preservation Commission Certification we must also complete the mapping process. We decided Aaron will contact Mayor Dodd Ferrell for help in getting mapping assistance from Athens Clarke County GIS Department.

Jordan gave us Resume forms to fill out and Email to her along with a copy of the minutes to finish the application of the Certified Local Government Certification Designation grant. Her email address is jshoemaker@negrc.org and her fax number is 706-369-5792.

Kim adjourned the meeting at 707pm.