

WINTERVILLE HISTORIC PRESERVATION COMMISSION

January 15, 2019

Winterville Community Center, 6PM

MEETING MINUTES

Members Present: Kim Burch, Jonathan Frye, Jim Tucker, Nancy Tucker, Aaron Watwood

Guests Present: Jordan Shoemaker, Michelle Vetter (Winterville Community Center Marketing Manager)

OLD BUSINESS:

There was discussion about adding the name Architectural Review Board to the Historic Preservation Commission. We are reviewing Ordinance.

Dr. Scott Nesbit will send a finalized copy of the UGA student's study when it is completed.

NEW BUSINESS:

The monthly minutes will be emailed to JoAnn Snow as well as Michelle Vetter at the Winterville Center (Winterville center.com). Included with the minutes will be time and location notification. We discussed with Michelle about helping with Public Relations, as it is her specialty. The notifications will be distributed through the City Website.

There was discussion of how to inform and educate the area Realtors to the Boards existence. Aaron will notify them through the Athens Area Association of Realtors Board and Web site. A welcome kit was also discussed for new community members. Michele volunteered to help and stated there was one in process currently.

The corner lot of William Strong and Suddeth St. was discussed. It is the site of an old cemetery and the first known African American Church in Winterville. The adjacent lot is for sale and there is some concern there may be graves or historical significance to the lot. Kim will go to the Clarke County Courthouse to see if they were originally one lot. There was also discussion with getting the help of Athens-Clarke Heritage Foundation for research and possible grants. The cemetery property is exempt on the tax digest, and the address is not valid for the contact of the owners. There is also a very old building foundation on the lot that is for sale.

Kim Burch attended the “Certified Local Government Workshop” January 9th. The subject was “Maintaining a System of Survey and Inventory “. Copies were made of the outline and distributed to the Board.

There was distribution of a short version of Robert’s Rules of Order distributed.

Discussion was held on the future need to place yard signs when there is a house with changes that have gone through the COA approval to inform and educate. Aaron will meet with Athens Printing to see if they will help with design and printing of material for this and other needs.

The Board worked on a time line for our next steps, with Jordan’s assistance. February-March we will clean up the survey. April we will be working on the map. May we will be scheduling public hearings, which will include mailings, web notification and newspaper notification.

Information out of the workshop advised the Board to educate themselves with the Ordinance and the Bylaws so we can discuss with citizens the details of the Board responsibilities.

Information from the workshop also included that there is only Administrative Review for some projects, and the Board would not have to approve through a COA form. Jordan will provide the Board with the list of projects that ACC uses.

There was a vote to suspend COA fees until the Design Guidelines are determined. The process will remain in place, as the Board is approved and active. Kim made the motion, Aaron seconded, all voted Yes.

Jordan discussed an application for the Certified Local Government Certification designation. It is necessary as first steps to be qualified for future grants. Kim made the motion to go forward with the application process, Aaron seconded, all voted Yes.

The Board adjourned the meeting at 7:30.